

HARDEE COUNTY  
ECONOMIC DEVELOPMENT AUTHORITY (EDA)  
**(INDEPENDENT BOARD)**  
COUNTY COMMISSION CHAMBERS  
412 WEST ORANGE STREET, ROOM 102  
WAUCHULA, FLORIDA 33873  
January 26, 2016 8:30 a.m.

**MINUTES**

**Members:**

David Royal, Chairman, P  
Linda Roberson, Excused  
Kenny Miller, P  
Stanley Pelham, P

Donna Doubleday, P  
Terry Atchley, P  
Sue Birge, Vice-Chairman, P  
Steven Southwell, P

County Attorney Ken Evers, P  
Office Manager Sandra Meeks, P

County Manager Lexton H. Albritton, Jr., P

David Royal led the invocation followed by the pledge to the flag.

Chairman Royal called the meeting to order at 8:30 a.m.

**MOTION by Birge, second by Pelham to approve the agenda. Motion carried unanimously.**

**MOTION by Atchley, second by Southwell to approve the minutes for the regular meeting on September 22, 2015, at 8:30 a.m. Motion carried unanimously.**

**AFFIDAVIT OF PUBLICATION –The Herald Advocate 01/05/16 & The Florida Administrative Weekly 01/07/16.**

- I. Acknowledge receipt of Unadjusted Clerk's Financial Reports for periods 09/30/15 through 12/31/15.

**MOTION by Atchley, second by Pelham to acknowledge receipt of Unadjusted Clerk's Financial Reports for periods 09/30/15 through 12/31/15. Motion carried unanimously.**

- II. Acknowledge receipt of Reimbursement Requests for the Incubator Cycle 11 totaling \$354,199.58, Water/Sewer Corridor totaling \$213,267.56, and the EDC Admin Funding in the amount of \$37,500.00.

**MOTION by Miller, second by Pelham to acknowledge receipt of Reimbursement Requests for the Incubator Cycle 11 totaling \$354,199.58, Water/Sewer Corridor totaling \$213,267.56, and the EDC Admin Funding in the amount of \$37,500.00. Doubleday questioned the items that were under the Item Other. Mrs. Meeks, BCC Office Manager, explained the back-up for the items were in a package in the**

office and had all the invoices and receipts and she could look at them when she wanted. **Motion carried unanimously.**

- III. Acknowledge receipt of letter from the Agency for Workforce Innovation reappointing Donna Doubleday for a three year term.

**MOTION by Atchley, second by Birge** to acknowledge receipt of letter from the Agency for Workforce Innovation reappointing Donna Doubleday for a three year term. Doubleday advised the Agency of Workforce Innovation successor agency was the Florida Department of Economic Opportunity (DEO) and that was where the letter came from. **Motion carried unanimously. (Doubleday abstained - form attached)**

- IV. Acknowledge receipt of letter from the Hardee County Board of County Commissioners reappointing Commissioner Sue Birge as the At Large – Commission Appointment and Terry Atchley as the Commission Appointment – Seat 8. Both of these terms will be for three years.

**MOTION by Pelham, second by Southwell** to acknowledge receipt of letter from the Hardee County Board of County Commissioners reappointing Commissioner Sue Birge as the At Large – Commission Appointment and Terry Atchley as the Commission Appointment – Seat 8. Both of these terms will be for three years. **Motion carried unanimously. (Atchley & Birge abstained - forms attached)**

- V. Discuss rankings received from Cities and County.

Chairman Royal advised this was the first time since he has been on Board that they all came in pretty close. County Manager Albritton explained there were only a couple of outliers this time. He further explained that the Statute states they only have to consider the ranking and how in the past the rankings were never close, so they never really discussed them.

- VI. Presentation by Sarah Pelham, Economic Development Office – EDC & IDA Applications.

Sarah Pelham, Economic Development Office had a PowerPoint Presentation of their funding requests. She explained they had three applications Water Sewer Corridor Project, Innovation Place (Incubator), and Economic Development Office Admin Funding. She began with the Water Sewer Corridor Project. She touched on the Florida Avenue/Rea Road Utilities Extension, US 17 Utilities Extension, and had some maps of the areas. Southwell asked about jobs being created from the last grant and how many predicted with the new application. Mrs. Pelham advised she didn't have that information, but Suncoast was expanding their building so might be adding more jobs and Tech River was also hiring more employees, but wasn't certain it had to do with the Water Sewer Corridor Project. She did touch on how having the infrastructure in place for the businesses that would want to come to Hardee County would put the County

ahead of the game. Southwell also asked if any agreements were in place with the utility providers on rates for new businesses for when they wanted to hook up. Mrs. Pelham explained that had not been discussed with the City. Commissioner Birge advised she thought the businesses along Florida Avenue were hooked up to the system for free. City Manager Atchley explained there was one free connect available for all the businesses impacted and the City had waived all impact fees and that they would only have to pay the typical tap fees.

For the Innovation Place she had some photos of the Fill Line, Warehousing Area, Peace River Paddle Sports Area, South East Steel, and Innovation Pack N Ship Area. She also explained that South East Steel was locating in the Incubator because the Industrial Development Authority (IDA) had purchased their building on Highway 17 South of Walmart and they needed somewhere to locate. She touched briefly on each of the tenants that were in the Incubator and explained they would be presenting their requests separately. She further explained they had reduced their request to \$90,350 and would only be asking funding for signage, restroom/overhead doors renovation, and additional landscaping. They would not be requesting any operating costs. Doubleday asked about the business South East Steel needing incubation. Mrs. Pelham explained they were an existing business, so really didn't need incubating, but they did not want them to close down either and she also explained they were assisting with some of the improvements on the building since they were a steele business. Doubleday asked if the original intent of the Incubator had changed. Mrs. Pelham explained the intent had not changed, but they did not want to lose this business either. Chairman Royal explained this was a special exception case and they were not taking a lot of room and were located in the back of building that wasn't being used anyway and hopefully they would find another place to operate out of soon. County Manager touched on Debut Development having \$108,000 worth of equipment in their application that would belong to the IDA. Doubleday asked if all of that would be in the contract when it was developed. County Manager Albritton advised it would and Debut understood it belonged to the IDA. Southwell asked if the \$90,350 was the amount ranked by the Cities/County. Mrs. Pelham advised no it was not the amount ranked. Miller asked why the tenants of the Incubator were submitting separate applications when in the past they were all under the IDA's request. Mrs. Pelham explained it would be the same as last cycle and the IDA would still administer the funds. County Manager Albritton stated the contract would still be administered by the IDA, but might be structured differently than last time. Miller asked then could they still assume all of the tenants had been vetted by the IDA. County Manager Albritton advised yes. Doubleday thanked the board for using this process this time.

She then discussed the Economic Development Office request of \$150,000. She explained the history of this grant and how their office does assist the EDA in administering some of the grants and how the grant also took some of the budget restraint off the Board of County Commissioners (BCC) because when they awarded these monies from the EDA they request less from the BCC.

VII. Presentation by Erica Scheipsmeier – Ag Outdoor World, Inc./Lexan Properties, LLC.

Erica Scheipsmeier had a PowerPoint presentation of her project. She introduced herself and gave a history of the property and how her family had owned parts of the property for over 100 years. She explained they were committed to developing the property in working to grow the business to provide economic growth through agri-tourism, product distribution, and creating sustainable jobs. She then went through her presentation which had a map of project site, potential site development plan, proposed project divisions, goal to expand their Car Candy Distribution, pictures of potential new activities, Car Candy Distribution information, goal to expand products and services for visitors for the Retail, Wholesale & Landscape Company, and their goal to employ qualified professionals for internal accounting and external clients for Accounting & Consulting. She further advised they had \$300,000 of their own money to invest in the project. She also touched on the capital improvement element of her request, but stated she understood there was not anything in the Statute that precluded it. She also asked the Board when reviewing her request to understand that it wasn't prepared as an "all or nothing" request. She stated there would be some things they could proceed with, without the full funding.

Doubleday asked about the economic development applications and the jobs being created and if they would span across the four divisions of the company. Mrs. Scheipsmeier explained they would and also the reason they used the economic development application instead of the job creation was to give the board more flexibility. Pelham stated it appeared that a big portion of the grant was going towards buildings and how they had that discussion in the past and how the public's money was not protected with building buildings on private property. He then asked could she work with just the job creation portion or was those jobs contingent upon building. Mrs. Scheipsmeier explained it really was not and touched on how they had some money to invest and how it really depended on what jobs the board decided to fund. She also stated how the board really had no protection on the money for jobs either because what if the business failed or the company moved. She also stressed how they wanted to bring people into their community with their project. Miller advised he really liked the agri-tourism portion of the project, but advised the retail/distribution portion, if granted by board, might put her at an advantage with local businesses. She explained she understood, but in order to have the agri-tourism portion, they needed these other businesses to sustain it. She also stated the marketing portion of the grant was for the agri-tourism not the other businesses. Southwell asked if she had any suggestions on what she could work with. She explained the job creation was a big portion and how they could possibly use some of their own money for the building. She did stress how important it was for the marketing for the agri-tourism because they had to get the people interested and wanting to come to the events. She also touched on the jobs for the agri-tourism portion would not be year round jobs, so they would have to be used in other areas of

the business to be sustainable. She also stated they could look at some of the operating costs like insurance or utilities. Southwell asked about any security mechanisms for the capital improvement portion. She explained she had met with the IDA to discuss any options they might have, but her project really did not fit in because they had their own properties available. She did state they were open to any performance measures and willing to look at any conditions by the Board. Pelham asked about mortgages on the property. She explained there was one, but it would probably be paid off. Commissioner Birge advised she loved the project, but their focus was on job creation and how a lot of the jobs she was creating were seasonal. Mrs. Scheipsmeier explained the positions in her application were not seasonal, but they would have to be used in other areas when there was not an event going on. Commissioner Birge stated another concern was capital investment on private property. Mrs. Scheipsmeier stated she was really confused because with jobs they did not have anything to tie money back to if the business closed down after two years, but with a building it would at least still be there. She also stressed how her project was not only about job creation it was about bringing people and money to the community through agri-tourism. Doubleday stated she had similar concerns as the other board members, but was very interested in the distribution division and what her needs would be for the Car Candy Distribution. Mrs. Scheipsmeier advised they would need a truck, salesman, and some operating costs. Atchley asked if she was going to move forward with the business what did she see as her biggest hurdle to overcome to achieve long-term sustainability. She advised it would most likely be the marketing and also, finding the right people for the jobs. Chairman Royal advised in the past they had asked other applicants to come back with their project broken down into phases and would she be able to do that. She advised she could but would need to know what that meant for the jobs because the jobs for the agri-tourism would have to work in other areas because agri-tourism was not year round and would need flexibility. Miller asked about financing of the project. Mrs. Scheipsmeier advised she hoped they would not have to have financing, but might need a line of credit for the reimbursement portion. She also advised for the Car Candy Distribution, they might finance the truck. Doubleday asked through the EDA if they could fund the truck and jobs portion. Chairman Royal replied yes.

VIII. Presentation by Trey Flemmer – Peace River Paddlesports & Kuleana Adventures.

Trey Flemmer had a PowerPoint presentation of this project. He thanked the board and provided a brief history of his project and some of the challenges they had faced. He had some pictures of the boat being used as a kayak and as a stand-up paddleboard. He also provided a brief history of business from when they started to where they were today. He then discussed the future and what their grant request was for. He explained he had increased the marketing portion of his grant. He also touched on his sales for the Peace River Paddlesports and how it developed a vibrant tourism market and provided economic development opportunities. Chairman Royal asked how many boats he had in inventory at this time. Mr. Flemmer advised he had two boats being used

as demo boats and two that were coming out of the shop this week that would be used for sales. He touched on how they could produce one boat in three days to a week with the Staff he had at this time. Pelham asked if the boats were the same. Mr. Flemmer advised they were the same, but did have some variations and advised they did offer options as well. Commissioner Birge advised she wanted to discuss how the grant dollars were being managed and asked how many employees he had. Mr. Flemmer stated he had four employees. Commissioner Birge stated it appeared from the presentation that a lot of his time was not being spent on building the boats as it was being spent on research and trying to make sure the boat was eventually sent to the right people/businesses, so asked what the other employees were doing. Mr. Flemmer advised two employees were in the shop and the other one was the administrative/office manager person. Commissioner Birge advised they wanted to see job creation, but also wanted to make sure there was a need for those jobs and asked if he felt he needed those four full time people in his business for the last two years. Mr. Flemmer explained he did and how it took some stress off of him. He also stressed how they were trying to be very good stewards of the money. Commissioner Birge advised she was not trying to micro-manage his business. Chairman Royal asked if the nine businesses in his application were prepared to start selling his boat. Mr. Flemmer advised those were potential business and how he still had to set things up with them and how they wanted to test the boats first. Atchley asked if he had anything to compare the price of the boat too. Mr. Flemmer explained they tried to compare it to a high end stand up paddleboard first and then a kayak/canoe and with them being so unique, he felt they were right in the middle of where they needed to be. Atchley asked had he done any research on this type of business and how long it would take him to be a sustainable business. Mr. Flemmer explained he tried, but had not found anything comparable to what he was doing. Atchley asked how many boats he had actually produced. Mr. Flemmer stated seven and eight were in the shop right now. Miller asked about marketing and how much he had leveraged the Incubator in assisting him with marketing. Mr. Flemmer advised not a lot up until lately because they did not really have anything ready to market, but had been working some with Debut Development. Miller asked if the Incubator would be able to assist now or was his product too unique. Mr. Flemmer advised they should be able to assist some and with his contacts he should be at an added advantage. Pelham asked about the sales projections for years 2016 to 2017. Mr. Flemmer explained he was trying to be conservative. Doubleday asked about the total number of boats produced and that from the presentation she was a little confused on the number. Mr. Flemmer explained with the two in the shop at this time, there have been eight boats produced, but several of the first boats could not be used because molds and engineering was not right. Doubleday asked about the projections and how she was concerned about the employees as well and asked what level of investment he had put back in because she would have liked to have seen more production after two years. Mr. Flemmer touched on how they were just trying to be good stewards of the money and how they also had the rental business. Doubleday asked if the revenue being earned for the rental business was being used for the salaries. Mr. Flemmer stated it was

being put back into the business account. Commissioner Birge stated in fairness in her comments she was not thinking about the rental business he had. Doubleday asked if the contract could be written with benchmarks. County Manager Albritton stated it could be and that it was not unreasonable to request that. Miller asked Mr. Flemmer how many boats he felt he would have to produce/sell to become sustainable. Mr. Flemmer advised he had done some research on that, but did not have figures with him. Miller stated so no boats had been sold. Mr. Flemmer stated no boats had been sold. Mr. Flemmer thanked the board for their consideration of his project and stressed they were trying the best they could and were being good stewards of the money.

IX. Presentation by Kristin Guiliani - Debut Development.

Kristin Guiliani had a PowerPoint presentation of her project. She introduced herself and explained her position with Debut Development and Stream2Sea. She advised she did not receive salary from Debut Development. Doubleday asked about how early on they had discussed how Stream2Sea's contribution would be marketing and development and asked if that was what she was a part of. Southwell asked Ms. Guiliani if she owned or was a principal of Debut Development, but with Stream2Sea just an employee not a principal. Ms. Guiliani explained that was correct and with Debut Development she was partners with Vanessa Thomas. Ms. Guiliani explained they were two very different companies and with Stream2Sea she was the VP of Marketing. She then provided some history of who they were and what they had done so far. She provided information on the Current Fill Line and the customers they had to date and in development. She also touched on their opportunities with their marketing strategies and small business development. She also explained their current request with product and business development and additional fill line equipment to support new and growing customers in the amount of \$108,000 which would be assets of the IDA. Chairman Royal asked what the \$186,000 would be used for. County Manager Albritton asked if he could speak, and explained he had been working with Ms. Guiliani and had received her projections/budget, but did not have enough time to get it to the board. He further explained she had provided complete detail and it was very close to what she had in application. He advised he would be sending that to them. He further advised he wanted to highlight that they were projecting \$433,000 in expenses but was only requesting \$186,000, so it was being demonstrated they were becoming sustainable. Atchley asked what they were trying to accomplish in their marketing strategy. Ms. Guiliani explained it would be driven by the companies that came to them and what they needed for their businesses. Atchley asked if someone walked off the street with just an idea how could they assist them. Ms. Guiliani explained the steps on how they would proceed with their formula development and eventually assist them with production. Southwell asked how they were going to handle costs and expenses and keeping them in align with where they go. Ms. Guiliani explained they were being subsidized by the grant. Southwell asked if there was a contract in place with the IDA. She advised not yet, but had been discussed. Doubleday explained she was

very confused about the grant. Ms. Guiliani explained it was an increase in services for customers using the Incubator. Doubleday asked who was receiving the revenue from the business. Ms. Guiliani advised Debut Development was. Doubleday stated that concerned her. Ms. Guiliani explained they were a private business that was contracted with the IDA and was offering services to the Incubator tenants at no cost. Doubleday asked if there would be a requirement to go out for bid eventually for the services. County Manager Albritton explained that was through the IDA and that would depend on what their policy stated. He did state those were strictly policies not requirements. He then touched on their request and how the concept of the Incubator was never to take their revenues because if they did the companies would never become sustainable. Birge asked what was in the contract to make sure Debut Development gave priority of services to the tenants of the Incubator. County Manager Albritton explained he had never read the contract between Debut Development and the IDA. Sarah Pelham, Economic Development Office, read from the Contract between the IDA and Debut Development and it stated “Debut Development reports to the IDA, the contract fill-line manager will manage the fill-line under the direction of the Economic Development Office within two main categories; 1) recruiting start-up companies and entrepreneurs in order to maximize occupancy of the incubator and production fill line, and 2) working with fill line tenants to promote a growth strategy of their brands.” She also touched on the criteria that must be met to achieve a successful project. She further advised she felt it covered the Board’s concerns. Birge asked County Attorney Evers if they were comfortable with the contract with Debut Development and the IDA. County Attorney Evers advised if Debut Development was not meeting the needs of the tenants of the Incubator when they requested reimbursement that was where the control would be. Bill Lambert, Director Economic Development Director, explained they thought they would be better off with an independent Fill Line Operator than having it in house with one of the tenants. Miller asked about repair and maintenance of the equipment at the fill line. Ms. Guiliani advised that would be the responsibility of the IDA. Southwell asked was there a reserve fund for the equipment repair. Mrs. Pelham, Economic Development Office, explained it was the responsibility of the IDA and they paid the taxes on the equipment and had it listed on their depreciation schedule. She also advised they were currently working on the lease agreement. County Manager Albritton stressed to the Board they needed to make sure they were comfortable with the relationship with Ms. Guiliani had with Debut Development and Stream2Sea because there would always be scrutiny. He further explained he was comfortable with it and did not see any problems.

X. Presentation by Autumn Blum – Stream2Sea.

Autumn Blum had a PowerPoint presentation of her project. She gave a brief history of Stream2Sea including what they had done with the current funding. She also touched on the current jobs, opportunities, and their 2016 grant request. Miller asked when she thought she might fledge from the Incubator. Ms. Blum advised she intended on having their products manufactured at the Fill



Line forever and went on to explain that was the service she utilized because she had an office located on Main Street.

XI. Presentation by Brent Stephens – Utilitech, Inc.

Mr. Stephens was unable to attend, so Mike Milby gave the presentation. He had a PowerPoint of their project. He explained who Utilitech was and their commitment to the community. He touched on their Hire-and-Train approach and their 2016 request from the EDA. County Manager Albritton explained there might be some misunderstanding because listening to the presentation they did not qualify if the positions had already been hired. He suggested that Mr. Stephens make an appointment with him to discuss moving forward.

XII. Presentation by Advanced Sober Solutions.

Duane Porter, James Bailey, and James Rouches came before the Board to explain their project. Mr. Rouches explained they had started in 2006 and their business was substance abuse/drug addiction and the website was their business and they were not looking at funding to start the business because their business actually started in 2009 and they had done many exciting things. He went on to explain they were looking at Hardee County because Duane Porter, Partner lived here and they loved this area. He also stated he had been coming here for many years working with the court system on substance abuse issues. He explained they were really excited about creating jobs here and having their division headquarters located here. He touched on some of their current clients. He also touched on their services and how they really needed division headquarters. He also explained they intend to be fully sustainable after 7-10 months from launching their division headquarters. Doubleday asked if they had a building. He advised the Incubator was mentioned at one time, but was not sure if it would meet their needs. He further explained he had driven around and found several places to rent and that might be better for them. Doubleday then advised she did not understand what the center in Hardee County would be supporting. He explained it would be technical support, customer service support, and client acquisition support. He also explained they would be taking warm calls from a variety of sources. Birge stated she did not understand who their cliental was. He explained their cliental was anyone with substance abuse issues and mild mental illness. Birge asked if it was a purchase package. He explained it was. He also stated most of the revenue would be coming out of Hardee County, but the jobs would be filled by people in Hardee County. Miller asked if the plan was to just rent a space and then use the grant to outfit the space for their needs. He answered yes. Pelham asked how many employees they had. He explained there were five in Broward County and their team here was seven, but their sales team was commissioned based. Chairman Royal advised from their application they stated they would have 15 employees here by the third month. He advised they would if funding was available. He explained they were excited and ready to go. Chairman Royal asked if they didn't feel like they would be better purchasing a building than renting a building and

asked how big a building they would need. He advised 2,500 sq. ft. would be the minimum. Miller asked about the PRECO building. Mr. Lambert, Economic Development Director, stated it was full. Pelham asked if the funding could be tied to a specific performance/job number. County Manager Albritton stated he was not clear on what they were asking for. He explained the numbers were first based off them locating in the Incubator and the numbers were their operating costs for a year. Mr. Bailey, Operations Manager, explained they were looking for funding for their start-up costs and around six or seven months of employee coverage. Doubleday asked what the total was. Pelham stated it showed \$800,000-\$900,000 in application. County Manager Albritton stated there were a lot of things to work out with this application. Chairman Royal advised they would not be making a decision today because there were too many questions on multiple applications. He recommended they come up with a plan on where they would like to be and bring it back at next meeting.

XIII. Presentation by Bees and Botanicals.

Mrs. Cantu had to leave due to an emergency. Miller asked if they were coming in under the Incubator or on their own. County Manager Albritton explained they were unsure at this time and touched on this being a new company, but selling the same products.

He also touched on the Z-Axis application. Mr. Lambert advised they had located somewhere else.

XIV. Discuss ranking grants for cycle 12.

Chairman Royal advised he felt before they could rank this cycle they needed Ag Outdoor World to come back with a break down. Erica asked for clarification on how they wanted it broken down. She advised there were the money priorities and business priorities. She wanted to make sure the board was okay with the employees being shared. Southwell advised they should be able to allocate an employee. Mrs. Scheipsmeier advised with the board wanting full time jobs, they needed to be okay with it being supplemented with other things. County Manager Albritton explained that was why this was an economic development application and not job creation. Southwell advised his priority for the jobs would be the agri-tourism jobs. Pelham stated that was the jobs that remained negative. Mrs. Scheipsmeier explained she was really conservative with the projections.

Pelham stated he felt they should rank today, but not do the funding. Chairman Royal stated if they ranked today and the people come back with modifications they would have to rank again. Pelham expressed his concerns on the cycle taking so long if they kept having meetings. Doubleday and Birge advised they were not comfortable with ranking today.

Chairman Royal went on to state the only other ones that would need to come back was Advanced Sober Solutions, Utilitech, and Bees and Botanicals.

XV. Public Comment.

Mr. Kuhlman, Ollie Roberts Road, Bowling Green, advised he thought it was a good meeting. He explained he felt they needed to have two or three grant cycles a year. He also stated there were no eggs at the Incubator. He went on to state his issues he had with Debut Development and the Incubator Accelerator concept. He also stated how no one was helping Trey Flemmer with his project. He suggested before funding Debut Development they should see the contract they had with the IDA. He stated that he felt that Stream2Sea was going to take off and was going to do well.

Chairman Royal advised they would meet Monday, February 08, 2016, at 8:30 a.m.

**Meeting adjourned at 1:30 p.m.**



David Royal, Chairman

# FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Doubleday Donna	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Economic Development Authority
MAILING ADDRESS 412 W. Orange St. #103	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input type="checkbox"/> CITY <input checked="" type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
CITY COUNTY Wauchula Hardee	NAME OF POLITICAL SUBDIVISION: Hardee Co. EDA
DATE ON WHICH VOTE OCCURRED 1/26/16	MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE

## WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

## INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

### ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

**PRIOR TO THE VOTE BEING TAKEN** by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

**WITHIN 15 DAYS AFTER THE VOTE OCCURS** by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

### APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

**IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:**

You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

**APPOINTED OFFICERS (continued)**

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

**IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:**

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

**DISCLOSURE OF LOCAL OFFICER'S INTEREST**

I, Donna Doubleday, hereby disclose that on January 26, 20 16.

(a) A measure came or will come before my agency which (check one)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, \_\_\_\_\_;
- inured to the special gain or loss of my relative, \_\_\_\_\_;
- inured to the special gain or loss of \_\_\_\_\_, by whom I am retained; or
- inured to the special gain or loss of \_\_\_\_\_, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Acknowledging receipt of letter reappointing me to the EDA Board

1/26/16  
Date Filed

[Signature]  
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

# FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <b>Birge Sue</b>	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE <b>Economic Dev. Authority</b>
MAILING ADDRESS <b>412 W. Orange St. #103</b>	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input type="checkbox"/> CITY <input checked="" type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
CITY COUNTY <b>Wauchula Hardee</b>	NAME OF POLITICAL SUBDIVISION: <b>Hardee Co. EOA</b>
DATE ON WHICH VOTE OCCURRED <b>1/26/16</b>	MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTEE

## WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

## INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

### ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

**PRIOR TO THE VOTE BEING TAKEN** by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

**WITHIN 15 DAYS AFTER THE VOTE OCCURS** by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

### APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

**IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:**

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

**APPOINTED OFFICERS (continued)**

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

**DISCLOSURE OF LOCAL OFFICER'S INTEREST**

I, Sue Birge, hereby disclose that on January 26, 2016:

(a) A measure came or will come before my agency which (check one)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, \_\_\_\_\_;
- inured to the special gain or loss of my relative, \_\_\_\_\_;
- inured to the special gain or loss of \_\_\_\_\_, by whom I am retained; or
- inured to the special gain or loss of \_\_\_\_\_, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Acknowledging receipt of letter reappointing me to EDA Board.

Date Filed

1/26/16

Signature

Sue Birge

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

# FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <i>Ackerley Terry</i>	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE <i>Economic Development Authority</i>
MAILING ADDRESS <i>412 W. Orange St. #103</i>	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input type="checkbox"/> CITY <input checked="" type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
CITY COUNTY <i>Wauchula Hardee</i>	NAME OF POLITICAL SUBDIVISION: <i>Hardee Co. EDA</i>
DATE ON WHICH VOTE OCCURRED <i>1/26/16</i>	MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE

## WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

## INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

### ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

**PRIOR TO THE VOTE BEING TAKEN** by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

**WITHIN 15 DAYS AFTER THE VOTE OCCURS** by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

### APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

**IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:**

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)



**APPOINTED OFFICERS (continued)**

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

**IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:**

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

**DISCLOSURE OF LOCAL OFFICER'S INTEREST**

I, Terry Atchley, hereby disclose that on January 26, 20 16

(a) A measure came or will come before my agency which (check one)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, \_\_\_\_\_;
- inured to the special gain or loss of my relative, \_\_\_\_\_;
- inured to the special gain or loss of \_\_\_\_\_, by whom I am retained; or
- inured to the special gain or loss of \_\_\_\_\_, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Acknowledging receipt of letter reappointing me to EDA Board.

1/26/16  
Date Filed

Terry Atchley  
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.