

HARDEE COUNTY EDA INFRASTRUCTURE GRANT APPLICATION

IMPORTANT NOTE:

This application must be filed prior to making the decision to locate a new business unit in Hardee County or to expand an existing Florida business unit.

APPLICATION PROCESS:

1. Please review the attached guidelines before preparing the application.
2. After thoroughly reviewing the guidelines and the application, you may wish to call the County Manager's Office listed below to discuss your project and application before submitting a formal proposal.
3. Any information and documentation that cannot be supplied in the space provided on the application form should be attached to the application and referenced to the relevant question.
4. Copies of maps or other descriptive materials that you believe will assist in evaluating your application may be submitted with your proposal. If you do include such material, please itemize all such documents in your cover letter.
5. Any application received after COB on June 30, 2016, will not be accepted and will be returned to the applicant.
6. Only hard copy applications will be accepted, no faxed or e-mailed applications will be accepted or considered.
7. The completed and signed original application and nine copies must be filed with:

County Manager's Office
412 W. Orange St., Room 103
Wauchula, FL 33873
Voice 863-773-9430
Fax 863-773-0958

FOR ADMINISTRATIVE USE ONLY:

Date and time application received: _____ Initials _____
Date application deemed complete: _____ Initials _____

Please note: The following information may not provide enough space for required answers. Please attach a separate page with tabs that refer to the question number. Please include supporting documentation or explanation with responses where appropriate.

I. APPLICANT INFORMATION

- a) Name of Applicant: _____
Mailing Address: _____

Phone Number: _____
Fax Number: _____
FEID Number: _____

- b) Contact Person: _____
Title: _____
Mailing Address: _____

Phone Number: _____
Fax Number: _____
Email Address: _____

- c) Name of the Proposed Project: _____

II. PROJECT INFORMATION

- a) Complete description of the project.
Related documentation attached. See Tab _____

- b) Total estimated cost of the project: _____

- c) Itemize and present in chronological order, if appropriate, the stages of the project from inception to completion (e.g. feasibility studies, design and engineering, land acquisition, construction, etc.). Please provide all relevant cost information for each stage of the project and indicate the source of financing for that stage.
Related documentation attached. See Tab _____

- d) Please describe the nature of the business activities which will be conducted at the site of, or which relate to the proposed project.
Related documentation attached. See Tab _____

- e) Please indicate who will own the infrastructure when completed, and who will provide maintenance for it and other infrastructure related to this project.
Related documentation attached. See Tab _____

III. ENTITY PROVIDING JOBS FOR SPECIFIC EMPLOYMENT OPPORTUNITY

a) Name of Entity: _____
Physical Address: _____

Phone Number: _____
Fax Number: _____

b) Contact Person: _____
Title: _____
Mailing Address: _____

Phone Number: _____
Fax Number: _____
Email Address: _____

c) Principal Business Activity: _____
SIC and/or NAICS Code: _____

Type of Facility: New
 Existing
 Expansion

d) Full-time Permanent Employment Generated/Retained:
New _____ Retained _____

e) Average hourly wage of the jobs to be generated/retained: _____

f) New Capital Investment Generated: _____

g) Briefly describe the Facility (New or Existing) or the Expansion: _____

h) Is the business unit minority owned? Yes No
If yes, please explain: _____

i) Is the business unit planning multiple locations in the State of Florida?
 Yes No
If yes, please explain: _____

- j) Please include a letter from an officer of the entity providing the jobs for the specific employment opportunities. This letter should include the number of targeted full-time permanent positions generate/retained, the average hourly wage of the positions generate/retained, and the expected amount of capital investment. The letter should also mention the importance of the infrastructure required to its ability to provide the specific employment opportunities.
Related documentation attached. See Tab _____

**IV. OTHER FINANCIAL ASSISTANCE REQUIRED TO COMPLETE THE PROJECT:
LOCAL STATE OR FEDERAL INFRASTRUCTURE FUNDING PROGRAM(S) FOR
WHICH YOU HAVE APPLIED FOR FINANCIAL ASSISTANCE FOR THIS PROJECT**

- a) Name of Program: _____
Name of Agency: _____
Mailing Address: _____

Phone Number: _____
Fax Number: _____

- b) Contact Person: _____
Title: _____
Mailing Address: _____

Phone Number: _____
Fax Number: _____
Email Address: _____

- c) Please provide a copy of your budget for this application.
Related documentation attached. See Tab _____

- d) Status of the application: _____

- e) If your application has been approved, please provide a copy of the approval or commitment letter.
Related documentation attached. See Tab _____

NOTE: Please provide the same information as in a), b), c), and d) above for each additional program to which you have applied. You may make extra copies of these pages for that purpose.
Related documentation attached. See Tab _____

V. PROJECT LOCATION AND APPLICANT INFORMATION

(Note: If the applicant is a unit of county government, the information requested should be provided for the county area as a whole. If the applicant is a municipality, the information should, to the greatest extent possible, be provided for applying municipality's area. If the information is unavailable for a municipality, relevant county information should be used and labeled as such. Please use the most recent data available and **provide both source and date of the information.**)

- a) Is the project located in a Community Redevelopment Area?
 Yes No

- b) Is the project located in an Enterprise Zone?
 Yes No

- c) Is the County or any other entity providing matching funds for this project?
 Yes No

If yes, Related documentation attached. See Tab _____

VI. OTHER REQUIREMENTS

The following information, together with other information provided in this application and other sources, will be used to evaluate this project.

- a) Please include whatever information you think will be helpful to establish your organization's capacity to complete the project **AND** meet the administrative requirements of the grant.
Related documentation attached. See Tab _____

- b) Please include whatever information you think will be helpful in the evaluation of the anticipated impact of the proposed project including a copy of any overall strategic or specific project/development plans and/or executive summary for the project.
Related documentation attached. See Tab _____

- c) This is a **reimbursement** grant. Please provide the financing plan for this project indicating which funds will be reimbursed by these grant dollars should the application be funded.
Related documentation attached. See Tab _____

- d) Please provide evidence of the public use or other public good resulting from this project.
Related documentation attached. See Tab _____

- e) Please describe, in sufficient detail to evaluate the feasibility of the project, the anticipated schedule for the applicant's decision to proceed with the project; e.g., acquisition of property; obtaining permits and similar approvals, ground-breaking and other major phases of construction and initiation or operation; or other appropriate benchmarks for the project.
Related documentation attached. See Tab _____
- f) Include a list of all major permits, comprehensive plan amendments, zoning changes, and similar approvals required and the associated time frames for each.
Related documentation attached. See Tab _____
- g) Please provide projected operating budget for a minimum of three years. See Tab _____

VII. CONFLICT OF INTEREST

All applicants must disclose with their application the name of any elected official, officer, director, or agent who is also an employee of Hardee County, or Hardee County Economic Development Authority. Further, all applicants must disclose the name of any Hardee County or Hardee County Economic Development Authority staff or board member who owns, directly or indirectly, an interest of five percent or more in the company creating the employment opportunities that benefits from the proposed project or the name of any Hardee County or Hardee County Development Authority.

Related documentation attached. See Tab _____

THE HARDEE COUNTY ECONOMIC DEVELOPMENT AUTHORITY RESERVES THE RIGHT TO REVIEW ALL DATA SUBMITTED AND TO REQUEST ADDITIONAL INFORMATION AND TO MAKE INDEPENDENT INQUIRIES TO VERIFY THE INFORMATION IF NECESSARY AND APPROPRIATE.

Application completed by:

To the best of my knowledge, the information included in this application is accurate.

(Signature)

(Signature of Authorized Officer)

(Print or Type Name & Title)

(Print or Type Name of Authorized Officer)

(Company)

(Print or Type Title of Authorized Officer)

(Phone Number)

(Company)

(Fax Number)

(Phone Number)

(Date)

(Fax Number)

(E-mail Address)

(Date)

(Contact Person, if different)

(E-mail Address)

(E-mail Address if different)

(Address if different)

(Phone if different)